



Dear Prospective Member:

We hope you will consider membership in the Junior League of Little Rock. What is the Junior League of Little Rock? According to the Mission Statement, the Junior League of Little Rock is an organization of women committed to promoting voluntarism, developing the potential of women and improving the community through the effective action and leadership of trained volunteers. Its purpose is exclusively educational and charitable.

If you are looking for an organization that is committed not only to the community but also to training its members to become civic leaders, the Junior League of Little Rock is for you. We encourage you to visit our website at www.jllr.org to learn more about our community projects, such as Stuff the Bus, which provides an entire year's worth of school supplies to entire elementary schools.

As a New Member of the Junior League of Little Rock, you will participate in a course specifically designed to teach you about all facets of the League and to provide insight in the field of volunteerism. You will learn about our community's needs and how our organization addresses those needs. Skill sessions are planned to further train you as an effective community and League volunteer.

The 2017-2018 Admissions and New Member Training Committee hopes you will be excited and eager to be a part of our volunteer team. This experience promises to be rewarding, but it is a major commitment. Information in the membership packet explains the requirements for the New Member year. Please take time to carefully review these materials before making your decision to join. Your new member year will require a significant amount of time, so please ensure that you are able to make the commitment. If you are looking at an extremely demanding professional or personal year, it may not yet be the time to join the Junior League of Little Rock.

If you decide to make the commitment to membership, you must complete the application packet and return the \$50 fee by June 15, 2017. Applications must be AT (not postmarked) the League Building or online no later than 2:30 p.m. Only completed packets will be accepted. Your application may be downloaded from www.jllr.org and consists of the following, which should be submitted together and turned in at the JLLR Building or online at www.jllr.org.

- \$50 Application Fee Payable to JLLR
- Signed New Member Course Agreement
- Contact Information
- Mentor Information

Invitations to join the New Member Class of 2017-2018 will be mailed on or around July 1, 2017. We will celebrate the beginning of your League career at the July 11, 2017 Acceptance Party, your first required event. We look forward to having you as a member of the 2017-2018 New Member Class. Please contact me if you have any questions.

Sincerely,

Corey Gilmore

2017-2018 Admissions & New Member Training Chair

coreygilmore1983@gmail.com

Junior League of Little Rock

2017 - 2018 New Member Requirements

- A prospective member shall have attained her twenty-third birthday before or during the calendar year in which she is proposed for membership.
- A prospective member shall be eligible for membership if at the time of her proposal she is a physical resident of the admission area of the JLLR (Little Rock, Cammack Village, Scott, Maumelle, Sherwood and any city, town or area in Pulaski County that does not have a Junior League).
- A prospective member shall have demonstrated an interest in volunteerism and a commitment to community service.
- A \$50 application fee payable to JLLR. (This fee is applied towards the total New Member Course Fee. It is non-refundable if the New Member chooses not to continue the 2017-2018 New Member Course.) This fee is due with the completed application forms.
- Incomplete application packets or lack of payment will make the applicant ineligible for membership.

I. ATTENDANCE POLICY FOR COURSE SESSIONS AND GENERAL MEETINGS

1. A New Member must attend ALL Course Sessions. The sessions focus on the JLLR and community-related topics. The term "Course Sessions" is defined to include the July Acceptance Party, September Course Session, October Course Session, December Holiday Party, January Course Session, March Placement Meeting and May End-of-Year Party.
2. A New Member is expected to attend four of the six available General Meetings. Meetings are held in September, October, January, February, April, and May on Thursdays at noon and/or 6:30 p.m. at the JLLR Building or as otherwise assigned.
3. Although New Members are required to attend ALL Course Sessions, four General Meetings, and complete all other assignments, emergencies do arise. Therefore, up to one (1) missed Course Session and up to two (2) General Meeting misses are allowed. If a New Member misses a second course session, that course session must be made up by completing an extra Community Focus shift. A third New Member Course session absence or a third General Meeting absence shall result in a holdover or removal from roll. Arrangements for "make-up shifts" must be made with the New Member's Advisor and the Chair of the Admissions/New Member Training Committee.

NOTE: New Members are expected to arrive at least 15 minutes prior to the scheduled meeting times and remain until the meetings are adjourned.

II. RETREAT

The New Member Retreat will be held on August 11-12, 2017. The retreat will be held from 6 p.m. to 9 p.m. on Friday. We will reconvene on Saturday at 8 a.m. and continue the retreat until 3 p.m. that afternoon. THIS IS MANDATORY, NO EXCEPTIONS WILL BE MADE. If you cannot attend the Retreat, you will be dropped from the New Member membership roster or given the opportunity to holdover until the 2018-2019 New Member year.

Junior League of Little Rock

2017 - 2018 New Member Requirements

III. FINANCIAL OBLIGATIONS AND WAYS AND MEANS

REQUIRED DUES: Throughout the year, there will be required financial obligations.

Description	Amount	Due Date
Application Fee	\$50.00	June 15, 2017
New Member Course Fee	\$40.00	July 11, 2017
AJLI Head Tax	\$27.00	July 11, 2017
Retreat Fee	\$85.00	August 11, 2017
JLLR Annual Dues	\$133.00	February 28, 2018

The total amount due in required financial obligations during the 2017-2018 year is \$335.00. The JLLR Annual Dues that are paid in February 2018 go towards the New Member's first Active year of 2018-2019.

SELLING REQUIREMENTS: Each New Member must also meet certain selling requirements. If the New Member is not able to sell as required, the New Member is required to make the purchase herself (which may increase the financial obligation) or work two cookbook shifts. Throughout the year, there will also be voluntary options to purchase t-shirts and other opportunities.

Description	Amount	Due Date
Holiday House Ticket Requirement	\$50.00	Sept/Oct 2017 TBD
Cookbook Requirement (2 books)	approx. \$60	February 28, 2018

IV. SPECIAL EVENTS AND PROJECTS

1. HOLIDAY HOUSE (November 8th – November 11th, 2017): Each New Member is required to work two (2) 3-hour shifts during the week of Holiday House. New Members are required to purchase/sell \$50 in Holiday House Tickets by the above September/October due date or be assessed a \$50 fee and not receive tickets.

2. CHILDREN'S EVENT (December 9th and December 10th, 2017): Each New Member will be required to participate in ten (10) hours of planning and work on Children's Event. There will be additional meetings aside from course sessions and general meetings for this event. Dates and times for those meetings are TBA.

3. JLLR COOKBOOKS: Each New Member is required to purchase/sell two (2) JLLR cookbooks on or before February 28, 2018; OR work two (2) cookbook shifts or any combination thereof.

4. COMMUNITY FOCUS: The purpose of the Community Focus program is to expose the New Member to the JLLR community projects as well as other community projects supported by the JLLR. Community Focus hours are also completed by actives. Every New Member is required to complete one (1) three-hour community focus shift by February 28, 2018. These will consist of various community projects with shifts arranged by the JLLR. Each New Member will be updated regularly on available opportunities. It is each New Member's responsibility to see that these shifts are completed.

5. DOWNTOWN DASH (TBA March/April 2018): Each New Member will be required to work one (1) 2-hour shift at the event.

6. NEW MEMBER PROJECT: Every New Member is required to participate in a New Member Class Project as directed by the Admissions/ New Member Training Committee. The time commitment for the Class Project is expected to be approximately 5 hours per New Member. The New Member Class Projects will be completed during Spring 2018.

Junior League of Little Rock

2017 - 2018 Required Key Dates for New Members

Please be advised that other meetings may arise that will be required

March 22, 2017

New Member Open House
12:00 – 1:00, Lunch provided
Junior League Headquarters

April 13, 2017

New Member Open House
5:30 p.m. – 6:30 p.m.
Junior League Headquarters

May 16, 2017

New Member Open House
6:00 p.m. – 7:00 p.m.
Junior League Headquarters

June 15, 2017 at 2:30 p.m.

Application and \$50 Application Fee Deadline
**Applications must be AT (not postmarked) the
League Building or online no later than 2:30 p.m.**

July 1, 2017

Invitations mailed for New Member Acceptance Party

July 11, 2017

New Member Acceptance Party
6:30 p.m. – 8:30 p.m. (Mentors encouraged to attend)
Junior League Headquarters

July/August 2017

New Member meets with APT Advisor

August 11 - 12, 2017

New Member Retreat
Friday: 6:00 p.m. - 9:00 p.m. (location TBD)
Saturday: 8:00 a.m. - 3:00 p.m. (League Building)

September 19, 2017

Course Session
6:30 p.m. - 8:30 p.m.
Junior League Headquarters

September 21, 2017

General Meeting
Noon OR 6:30 p.m.
Junior League Headquarters

September 26, 2017

Children's Event Planning Meeting
6:00 p.m.
Junior League Headquarters

October 17, 2017

Course Session
6:30 p.m. - 8:30 p.m.
Junior League Headquarters

October 19, 2017

General Meeting
Noon OR 6:30 p.m.
Junior League Headquarters

October 24, 2017

Children's Event Planning Meeting
6:00 p.m.
Junior League Building

November 8 - November 11, 2017

Holiday House
Statehouse Convention Center

November 28, 2017

Children's Event Planning Meeting
6:00 p.m.
Junior League Building

December 8th, 2017 Shifts from 5 p.m. – 10 p.m.

Children's Event Set Up, Hosted by New Member Class

December 9th, 2017 Shifts start at 8 a.m.

Children's Event, Hosted by New Member Class

December 12, 2017

Holiday Party--all new members and advisors
6:30 - 8:30 Location TBD

January 16, 2018

Course Session
6:30 p.m. - 8:30 p.m.
Junior League Headquarters

January TBD, 2018

General Meeting
Noon OR 6:30 p.m.
Junior League Headquarters

February, 2018

New Members meet with APT Advisor

February 15, 2018

General Meeting
Noon OR 6:30 p.m.
Junior League Headquarters

March 13, 2018

Course Session/Placement Meeting: New Members & Advisors
6:30 p.m. – 8:30 p.m.
Junior League Headquarters

April 7, 2018

Downtown Dash

April 26, 2018

General Meeting
6:30 p.m. only
In Sustainers' Homes

May 8, 2018

End of the Year Party
6:30 p.m. - 8:30 p.m.
All New Members and Advisors

May 17, 2018

General Meeting
6:30 p.m. only
Junior League Headquarters

Junior League of Little Rock

2017 - 2018 New Member Course Agreement

WHEREAS, the Junior League of Little Rock, Inc. ("JLLR"), is an organization of women committed to developing the potential of women, and improving the community through the effective action and leadership of trained volunteers, its purpose is exclusively educational and charitable, and

WHEREAS, the JLLR is a member of the Association of Junior Leagues International, Inc. ("AJLI"), and

WHEREAS, the collective efforts of these women can continue to significantly impact the community by growing in number with additional qualified women, and

WHEREAS, those seeking membership have demonstrated a commitment to and an interest in improving the community and have shown a willingness to share their time necessary for training and volunteering, then

THEREFORE, I accept the privileges and requirements of New Member Membership in the JLLR which is described herein.

As a New Member, I shall attend the New Member Retreat, all New Member Training Course Sessions*, all General, Special, and Annual Meetings of JLLR, and all Ways and Means shifts as detailed in the New Member Course Outline. I am further required to pay all dues and fees and Ways and Means Financial Obligations, as detailed in the New Member Course Outline. I am further required to complete all new member projects and special project shift requirements (such as, but not limited to, Children's Event). I understand that I must complete all requirements, even if not listed here, as outlined in the New Member Course Outline.

As a New Member, I shall uphold the standards of excellence of JLLR by constructively and cooperatively fulfilling the requirements of the New Member Course. During the New Member term, I will be evaluated on my attendance, including punctuality, and will be required to stay for the entire meeting or shift. I understand that I shall miss no more than one (1) New Member Course Session and miss no more than two (2) General Meetings. I understand that I am required to make-up a second New Member Course Session absence with an extra 3 hour Community Focus shift. I further understand that I shall be evaluated on the manner in which I fulfill my JLLR responsibilities, my constructive cooperation in projects and activities, and my commitment to the stated purpose of JLLR.

**Course Sessions include the Acceptance Party, three training course sessions, the March placement meeting, the holiday party and the end of the year party.*

As a New Member, I shall have the privilege of transferring membership from JLLR to another League if I must move during the year. I understand that I am not eligible for a Leave of Absence or any other privilege of membership until all my New Member course requirements are fulfilled. If I am unable to complete the New Member requirements for unavoidable reasons, I may apply for holdover status as provided in the Policies and Procedures in Article II, Members, Section A4, and Privileges of Membership.

I understand upon successful completion of the New Member requirements, my name will be submitted to the JLLR Membership Council for invitation to Active Membership. I further understand that if I do not fulfill my requirements, I will not be eligible for Active Membership.

I am aware that if I am elected to Active Member status of JLLR, I will engage in volunteer service as appears in the Policies of JLLR. "Every Active Member should expect to fulfill approximately 72 hours a year, or the equivalent, of quality volunteer service related to activities required by her Placement, as approved by the Placement Committee."

Thus, with this understanding of the requirements for New Member and Active Membership in JLLR, I accept the invitation to New Member Membership on the 15th day of July, 2017.

I have read the New Member Course Agreement and the New Member Course Requirements, and I accept the invitation to New Member Membership in JLLR under the terms of this agreement.

I understand that my failure to uphold the provisions of this agreement will result in my removal from the New Member Course, and I further understand that I cannot be re-proposed for membership in the JLLR.

By: _____ By: _____
New Member Signature Date APT Chair Date

Print Name: _____

Junior League of Little Rock 2017 – 2018 Contact Information

NAME: _____
(LAST) (FIRST) (MAIDEN/MIDDLE)

MAILING ADDRESS: _____
(STREET) (CITY/STATE) (ZIP)

PHONE: (H) _____ (W) _____ (C) _____

EMAIL: _____ SPOUSE'S NAME (if applicable): _____

TSHIRT SIZE: SMALL _____ MEDIUM _____ LARGE _____ X-LARGE _____ XX-LARGE _____

LENGTH OF RESIDENCE IN THIS AREA: _____ DATE OF BIRTH: _____

CURRENT JUNIOR LEAGUE MEMBER WHO REFERRED YOU (if any): _____

Junior League of Little Rock 2017 - 2018 Mentor Information

Each new member will have a JLLR member who will serve as their mentor for the new member year. If you know someone you would like to be your mentor, please read the mentor's requirements below. **If you do not have a mentor in mind in the application process, the Recruitment Committee will assign one to you.**

- The mentor can be an Active or Sustaining member. Mentor must be in good standing in her membership as of May 31, 2017.
- Mentor can only serve as the mentor for (1) one prospective member in any given year. She must be a physical resident of the JLLR admission area as of May 31, 2017.

PLEASE CHOOSE ONE:

_____ I HAVE A MENTOR. I am requesting _____ (requested mentor's name), who is a member of JLLR and is in good membership standing, to be my mentor for the 2017-2018 new member year. I have spoken with my requested mentor and they have agreed to serve as my mentor.

_____ I DO NOT HAVE A MENTOR and would like one to be assigned to me.

If you have questions about the mentor process, please contact recruitment@jllr.org