



Dear Prospective Member:

Thank you for your interest in joining Junior League of Little Rock (JLLR)! We know there are many options for volunteering in our community and are excited that you have chosen to take a closer look at our organization. Please keep reading to learn more about JLLR.

**What is JLLR?** Junior League of Little Rock is an organization of women committed to promoting voluntarism, developing the potential of women and improving the community through the effective action and leadership of trained volunteers. Its purpose is exclusively educational and charitable.

**What makes JLLR different from other volunteer organizations?** JLLR is not only committed to producing strong volunteers, but strong civic leaders. JLLR does this by spending a considerable amount of time, effort, and finances to equip women with the tools to become leaders within the community.

**How does JLLR impact our community?** JLLR participates in a wide range of community projects from Stuff the Bus, which provides a year's worth of school supplies to children in the Little Rock School District deemed most at need, to Nightingales, which provides diversionary activities to parents and caregivers of patients at Arkansas Children's Hospital and UAMS Family Home. We invite you to visit our website at [www.jllr.org/community](http://www.jllr.org/community) to learn more about all the ways our members and projects enhance the community.

**What does a typical JLLR member look like?** There is no typical JLLR member, as women from all professions, races, ages, and socioeconomic classes are welcome to join. However, there is one fundamental element that unites these women and that is their desire to improve their community.

**What can I expect during my New Member year?** As a New Member, you will participate in a course specifically designed to teach you about all the facets of the League and to provide you with insights into the field of volunteerism. You will learn about our community's needs and how our organization plans and implements projects to address those needs. Skill sessions are planned to further train you as an effective community and League volunteer.

**What is the time commitment for JLLR?** Joining JLLR is a major commitment and any decision to join should not be taken lightly. Information located within the New Member packet explains the requirements for the New Member year. Please take a moment to review these materials before making the decision to join.

**How do I apply?** There are several ways to complete and submit your completed application:

- Online at [www.jllr.org/join](http://www.jllr.org/join)
- Downloaded and submitted by mail or in person at the JLLR Building
- Scanned in a .pdf format and emailed to [recruitment@jllr.org](mailto:recruitment@jllr.org) by the application deadline

If you decide to make the commitment to membership, you must complete the application packet and return the \$50.00 application fee by June 5, 2019. Applications must be at (not postmarked) the League Building no later than 2:30 pm. Only completed packets will be accepted. The application can be accessed at [www.jllr.org/join](http://www.jllr.org/join) and consists of the following:

- \$50 Application Fee Payable to JLLR
- Signed New Member Course Agreement
- Contact Information
- Sponsor Agreement

**How do I know if I have been accepted?** Invitations to participate in the New Member Class of 2019-2020 will be mailed on or around June 12, 2019. We will celebrate the beginning of your League career on June 25, 2019 at the New Member Acceptance Party, your first required event.

We realize that joining JLLR is a major commitment but promise the experiences you gain are beyond rewarding. We thank you for taking the time to consider our organization, and we look forward to having you as a member of the 2019-2020 New Member Class. Please feel free to contact the Recruitment Committee if you have further questions. If you are looking for an organization that is committed not only to the community but also to training its members to become civic leaders, the Junior League of Little Rock is for you.

Sincerely,

Maradyth McKenzie

2019-2020 Admissions & New Member Training Chair

2019-2020 Recruitment Chair

[recruitment@jllr.org](mailto:recruitment@jllr.org)

# Junior League of Little Rock

## 2019 - 2020 New Member Requirements

### I. ELIGIBILITY REQUIREMENTS

- A prospective member shall have attained her twenty-third birthday before or during the calendar year in which she is proposed for membership.
- A prospective member shall have demonstrated an interest in volunteerism and a commitment to community service.
- A \$50 application fee payable to JLLR. (This fee is applied towards the total New Member Course Fee. It is non-refundable if the New Member chooses not to continue the 2019-2020 New Member Course.) This fee is due with the completed application forms.
- A prospective member shall submit a signed Sponsor Agreement as part of the application process. Please see the Sponsor Agreement Form included in this packet for more information. If a prospective member does not know anyone eligible to be a sponsor or co-sponsor, she must contact the Recruitment Committee at [recruitment@jllr.org](mailto:recruitment@jllr.org) and/or indicate this need on the Sponsor Agreement Form included in this packet or in the online application in order to be matched with someone.
- Incomplete application packets or lack of payment will make the applicant ineligible for membership.

### II. ATTENDANCE POLICY FOR COURSE SESSIONS AND GENERAL MEETINGS

- A New Member must attend ALL Course Sessions. The sessions focus on JLLR and community-related topics. The term "Course Sessions" is defined to include the June Acceptance Party, September Course Session, October Course Session, December Holiday Party, January Course Session, March Course Session and May End-of-Year Party.
- A New Member is expected to attend ALL General Meetings. Meetings are held in August, September, October, January, February, April and May on Thursdays at noon and/or 6:30 p.m. at the JLLR Building or as otherwise assigned.
- Although New Members are required to attend ALL Course Sessions, General Meetings, and complete all other assignments, emergencies do arise, therefore, up to one (1) missed Course Session and up to two (2) missed General Meetings are allowed. If a New Member misses a second (2) course session, that course session must be made up by completing an extra Community Focus shift or arrangements for "make-up shifts" must be made with the New Member's Advisor and the Chair of the Admissions & New Member Training Committee.

**NOTE:** New Members are expected to arrive at least 15 minutes prior to the scheduled meeting times and remain until the meetings are adjourned.

### III. RETREAT

The New Member Retreat will be held on July 19-20, 2019. The retreat will begin at 6 p.m. and end at 9 p.m. on Friday. We will reconvene on Saturday at 9 a.m. and continue the retreat until 2 p.m. that afternoon. THIS IS MANDATORY, NO EXCEPTIONS WILL BE MADE. If you cannot attend the Retreat, you will be dropped from the New Member roster. You are then able to reapply the following New Member year.

# Junior League of Little Rock

## 2019 - 2020 New Member Requirements

### IV. FINANCIAL OBLIGATIONS AND WAYS AND MEANS

- **REQUIRED DUES:** Throughout the year, there will be required financial obligations.

Description	Amount	Due Date
Application Fee	\$50.00	June 5, 2019
New Member Course Fee	\$65.00	June 25, 2019
AJLI Head Tax	\$43.00	June 25, 2019
Retreat Fee	\$50.00	July 19, 2019
JLLR Annual Dues	\$133.00	February 28, 2020

The total amount due in required financial obligations during the 2019-2020 year is \$341.00. The JLLR Annual Dues that are paid in February 2020 go towards the New Member's first Active year of 2020-2021.

- **SELLING REQUIREMENTS:** Each New Member must also meet certain selling requirements. If the New Member is not able to sell as required, the New Member is required to make the purchase herself (which may increase the financial obligation) or work two cookbook shifts. Throughout the year, there will also be voluntary options to purchase t-shirts and other opportunities.

Description	Amount	Due Date
Holiday House Ticket Requirement	\$50.00	Sept/Oct 2019 TBD
Cookbook Requirement (2 books)	approx. \$60	February 28, 2020

### V. SPECIAL EVENTS AND PROJECTS

- **STUFF THE BUS** (July 2019), **BOOSTERS & BIG RIGS** (August 2019), **LITTLE READERS ROCK** (April 2020): Each New Member will be required to work one (1) three hour shift at (1) event to support a JLLR community project.
- **HOLIDAY HOUSE** (November 6-9, 2019): Each New Member is required to work two (2) three hour shifts during the week of Holiday House. New Members are required to purchase/sell \$50 in Holiday House Tickets by the above September/October due date or be assessed a \$50 fee and not receive tickets.
- **CHILDREN'S EVENT** (Set-up December TBA, Event December TBA): Each New Member will be required to participate in ten (10) hours of planning and work on Children's Event. There will be additional meetings aside from course sessions and general meetings for this event. Dates and times for those meetings are TBA.
- **JLLR COOKBOOKS:** Each New Member is required to purchase/sell two (2) JLLR cookbooks on or before February 28, 2020; OR work two (2) cookbook shifts or any combination thereof.
- **COMMUNITY FOCUS:** The purpose of the Community Focus program is to expose the New Member to the JLLR community projects as well as other community projects supported by the JLLR. Community Focus hours are also completed by actives. Every New Member is required to complete one (1) three hour community focus shift by February 28, 2020. These will consist of various community projects with shifts arranged by JLLR. Each New Member will be updated regularly on available opportunities. It is each New Member's responsibility to see that these shifts are completed.
- **NEW MEMBER CLASS PROJECT:** Every New Member is required to participate in a New Member Class Project as directed by the Admissions/ New Member Training Committee. The time commitment for the Class Project is expected to be approximately 10 hours per New Member. The New Member Class Projects will be completed during spring 2020.

# Junior League of Little Rock

## 2019 - 2020 Required Key Dates for New Members

\*\*\*Please be advised that some dates may change and other meetings may arise.\*\*\*

### May 9, 2019

Recruitment Open House  
5:30 p.m. - 7:30 p.m.  
Junior League Headquarters

### June 5, 2019 at 2:30 p.m.

Application and \$50 Application Fee Deadline  
**Applications must be AT (not postmarked) the League Building, submitted online or scanned in .pdf format and emailed to [recruitment@jllr.org](mailto:recruitment@jllr.org) no later than 2:30 p.m.**

### June 12, 2019

Invitations mailed for New Member Acceptance Party

### June 25, 2019

New Member Acceptance Party  
6:30 p.m. - 8:30 p.m. (Sponsors encouraged to attend)  
Junior League Headquarters

### July 19 - 20, 2019

New Member Retreat  
Friday: 6:00 p.m. - 9:00 p.m. (location TBD)  
Saturday: 9:00 a.m. - 2:00 p.m. (League Building)

### August 2019

Small Group Meetings  
Time & Location TBD

### August 10, 2019

Boosters & Big Rigs  
Jack Stephens Center, UALR

### August 15, 2019

General Meeting  
6:30 p.m. only  
Junior League Headquarters

### September 19, 2019

General Meeting  
Noon OR 6:30 p.m.  
Junior League Headquarters

### September 24, 2019

Course Session  
6:30 p.m. - 8:30 p.m.  
Junior League Headquarters

### October 17, 2019

General Meeting  
Noon OR 6:30 p.m.  
Junior League Headquarters

### October 22, 2019

Course Session  
6:30 p.m. - 8:30 p.m.  
Junior League Headquarters

### November 2019

Small Group Meetings  
Time & Location TBD

### November 6-9, 2019

Holiday House  
Statehouse Convention Center

### December 2019, dates TBA

Children's Event  
Hosted by New Member Class

### December 10, 2019

Holiday Party--All New Members and ANMT Advisors  
6:30 - 8:30 p.m.  
Junior League Headquarters

### January 16, 2020

General Meeting  
6:30 p.m. only  
Junior League Headquarters

### January 21, 2020

Course Session  
6:30 p.m. - 8:30 p.m.  
Junior League Headquarters

### February 2020

Small Group Meetings  
Time & Location TBD

### February 20, 2020

General Meeting  
Noon OR 6:30 p.m.  
Junior League Headquarters

### March 10, 2020

Course Session/Placement Meeting  
6:30 p.m. - 8:30 p.m.  
Junior League Headquarters

### April 2020

Small Group Meetings  
Time & Location TBD

### April 2020

New Member Class Spring Projects  
Details TBD

### April 16, 2020

General Meeting  
Noon OR 6:30 p.m.  
Junior League Headquarters

### May 12, 2020

End of the Year Party- All New Members and ANMT Advisors  
6:30 p.m. - 8:30 p.m., Location TBD

### May 21, 2020

Annual General Meeting  
6:30 p.m. only  
Junior League Headquarters

# Junior League of Little Rock

## 2019 - 2020 New Member Course Agreement

WHEREAS, Junior League of Little Rock, Inc. ("JLLR"), is an organization of women committed to developing the potential of women, and improving the community through the effective action and leadership of trained volunteers, its purpose is exclusively educational and charitable, and

WHEREAS, JLLR is a member of the Association of Junior Leagues International, Inc. ("AJLI"), and

WHEREAS, the collective efforts of these women can continue to significantly impact the community by growing in number with additional qualified women, and

WHEREAS, those seeking membership have demonstrated a commitment to and an interest in improving the community and have shown a willingness to share their time necessary for training and volunteering, then

THEREFORE, I accept the privileges and requirements of New Member Membership in JLLR which is described herein.

As a New Member, I shall attend the New Member Retreat, all New Member Training Course Sessions\*, all General, Special, and Annual Meetings of JLLR, and all Ways and Means shifts as detailed in the New Member Course Outline. I am further required to pay all dues and fees and Ways and Means Financial Obligations, as detailed in the New Member Course Outline. I am further required to complete all new member projects and special project shift requirements (such as, but not limited to, Children's Event). I understand that I must complete all requirements, even if not listed here, as outlined in the New Member Course Outline.

As a New Member, I shall uphold the standards of excellence of JLLR by constructively and cooperatively fulfilling the requirements of the New Member Course. During the New Member term, I will be evaluated on my attendance, including punctuality, and will be required to stay for the entire meeting or shift. I understand I shall miss no more than one (1) New Member Course Session and miss no more than two (2) General Meetings. I understand I am required to make-up a second New Member Course Session absence with an extra three (3) hour Community Focus shift. I further understand that I shall be evaluated on the manner in which I fulfill my JLLR responsibilities, my constructive cooperation in projects and activities, and my commitment to the stated purpose of JLLR.

*\*Course Sessions include the Acceptance Party, three training course sessions, the March placement meeting, the holiday party and the end of the year party.*

As a New Member, I shall have the privilege of transferring membership from JLLR to another League if I must move during the year. I understand I am not eligible for a Leave of Absence or any other privilege of membership until all my New Member course requirements are fulfilled. If I am unable to complete the New Member requirements for unavoidable reasons, I may apply for holdover status one time as provided in the Policies and Procedures in Article II, Members, Section A4, and Privileges of Membership.

I understand that upon successful completion of the New Member requirements, my name will be submitted by the Admissions and New Member Training ("ANMT") Chair to the JLLR Membership Council for invitation to Active Membership. I further understand if I do not fulfill my requirements, I will not be eligible for Active Membership.

I am aware if I am elected to Active Member status of JLLR, I will engage in volunteer service as appears in the Policies of JLLR. "Every Active Member should expect to fulfill approximately 72 hours a year, or the equivalent, of quality volunteer service related to activities required by her Placement, as approved by the Placement Committee."

Thus, with this understanding of the requirements for New Member and Active Membership in JLLR, I accept the invitation to New Member Membership on the 25th day of June, 2019.

I have read the New Member Course Agreement and the New Member Course Requirements, and I accept the invitation to New Member Membership in JLLR under the terms of this agreement.

I understand that my failure to uphold the provisions of this agreement will result in my removal from the New Member Course, and I further understand that I cannot be re-proposed for membership in the JLLR.

\_\_\_\_\_  
New Member Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
ANMT Chair Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

# Junior League of Little Rock

## 2019 – 2020 Contact Information

NAME: \_\_\_\_\_  
(LAST) (FIRST) (MAIDEN/MIDDLE)

MAILING ADDRESS: \_\_\_\_\_  
(STREET) (CITY/STATE) (ZIP)

PHONE: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

EMAIL: \_\_\_\_\_ SPOUSE'S NAME (if applicable): \_\_\_\_\_

**T-SHIRT SIZE:** \_\_\_\_\_ SMALL  
\_\_\_\_\_ MEDIUM  
\_\_\_\_\_ LARGE  
\_\_\_\_\_ X LARGE  
\_\_\_\_\_ XX LARGE

LENGTH OF RESIDENCE IN THIS AREA: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

DIETARY RESTRICTIONS: \_\_\_\_\_

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# Junior League of Little Rock

## 2019 - 2020 Marketing/Referral Survey

HOW DID YOU HEAR ABOUT US?

_____ JLLR Website	_____ JLLR Member	_____ Non Profit Board Institute
_____ Downtown Dash	_____ Holiday House	_____ Wedding/Event at JLLR Building
_____ Serve the Rock	_____ Bridal Fair	_____ Television
_____ Radio	_____ Soiree	_____ Inviting Arkansas
_____ Facebook	_____ Twitter	_____ Instagram
_____ Newsletter	_____ Employer	_____ Family/Friend/Coworker
_____ Brochure		
_____ Other: _____		

# Junior League of Little Rock

## 2019 – 2020 Sponsor & Co-Sponsor Agreement

PROSPECTIVE NEW MEMBER'S NAME: \_\_\_\_\_ DATE SUBMITTED: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

All New Members are required to have a Sponsor and Co-Sponsor from the League sign this Sponsor Agreement Form as part of their eligibility criteria for membership. If you do not have a Sponsor or Co-Sponsor and need help finding one, please select the appropriate box below and the Recruitment Committee will contact you to begin the process of connecting you with someone.

**SPONSOR & CO-SPONSOR REQUIREMENTS:** Any Active Resident JLLR Member or Sustaining Member who is fulfilling all obligations of Membership may act as a Sponsor for a Prospective Member. New Members and Non-Resident Members are not eligible to be a sponsor. Each Sponsoring team shall consist of one (1) Active Resident Member Sponsor and one (1) Co-Sponsor. The Co-Sponsor may either be an Active Resident Member or a Sustaining Member. ANMT Committee Members may not serve as a Sponsor during their tenure on the committee. Each member (Active or Sustainer) may sponsor up to two (2) prospective members per year.

☐ I HAVE A SPONSOR AND CO-SPONSOR. Please check this box if you have a Sponsor and Co-Sponsor identified below and submit the completed form with the rest of your application. You may submit this form separately if you have submitted your application online and/or requested a Sponsor and Co-Sponsor be assigned to you at the time your application was previously turned in. Instructions for submitting forms can be found in the application packet as well as on our website at [www.jllr.org/join](http://www.jllr.org/join).

☐ I DO NOT HAVE A SPONSOR OR CO-SPONSOR AND NEED ONE ASSIGNED TO ME. Please check this box if you need a Sponsor and Co-Sponsor assigned to you and someone from the Recruitment Committee will contact you once we have received your application. You may also email the committee at [recruitment@jllr.org](mailto:recruitment@jllr.org) to request assignment. Requests for Sponsor and Co-Sponsor assignment will be accepted no later than 2:30 p.m. on June 5, 2019.

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### SPONSOR'S NAME, SIGNATURE, STATUS AND STATEMENT OF CHARACTER

I have given thorough consideration to this Prospective Member's potential as a member of the Junior League of Little Rock. I have discussed with her the privileges and responsibilities of Junior League of Little Rock membership and have received her permission to sponsor her for provisional membership in the JLLR. She is interested in voluntarism, is committed to community service, and wishes to develop her potential for voluntary community participation.

I understand that I am responsible for the integrity of motive and quality of the Prospective Member. I also understand that I am responsible for helping to ensure the Prospective Member's entire performance is satisfactory during her New Member year and that she is in compliance with all Junior League requirements.

I certify that, to the best of my knowledge, this Prospective Member meets all requirements for admission to the Junior League of Little Rock, and that this information on this form is true and correct.

SPONSOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

SPONSOR NAME (PRINTED): \_\_\_\_\_ STATUS: \_\_\_\_\_

(Must Be Active)

Are you related? Y / N If so, how? \_\_\_\_\_

Please include a brief statement of character explaining why this applicant would be a valuable member of the Junior League.

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### CO-SPONSOR'S NAME, SIGNATURE AND STATUS

CO-SPONSOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

CO-SPONSOR NAME (PRINTED): \_\_\_\_\_ STATUS: \_\_\_\_\_

(Active/Sustainer)

Are you related? Y / N If so, how? \_\_\_\_\_